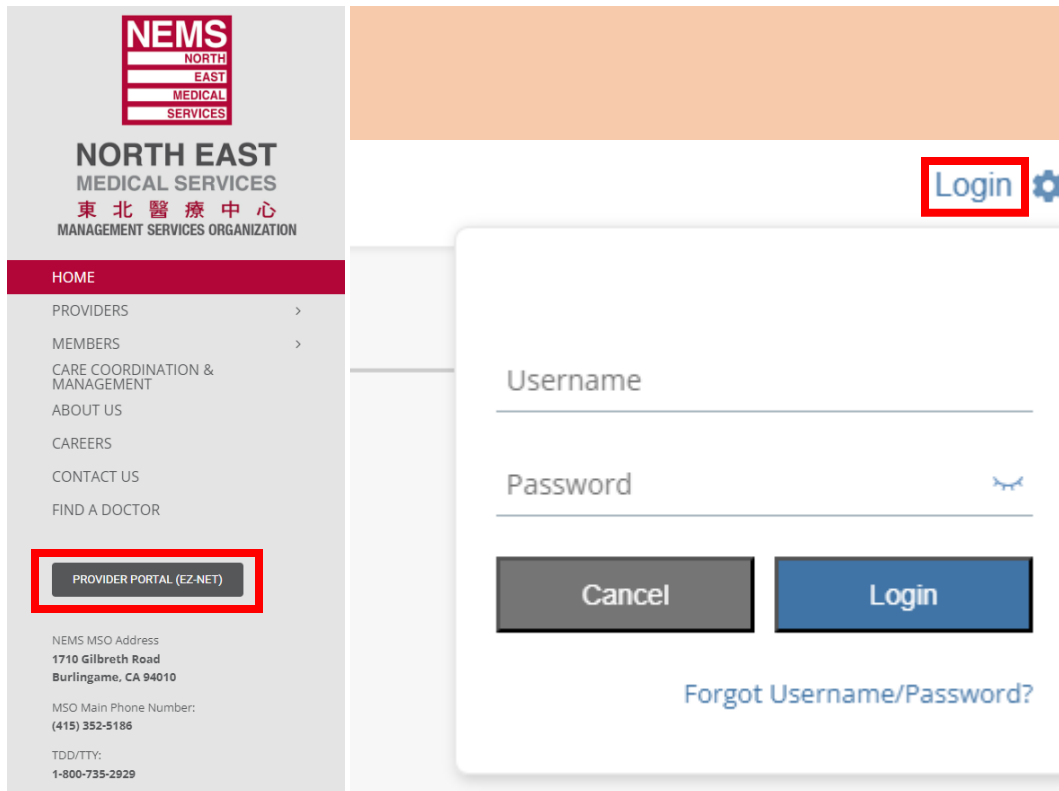
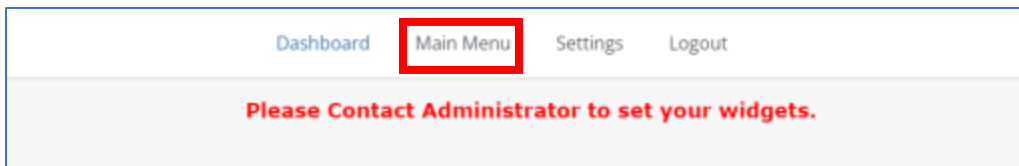


Access Explanation of Benefits (EOBs) in EZ-NET: A Step by Step Guide

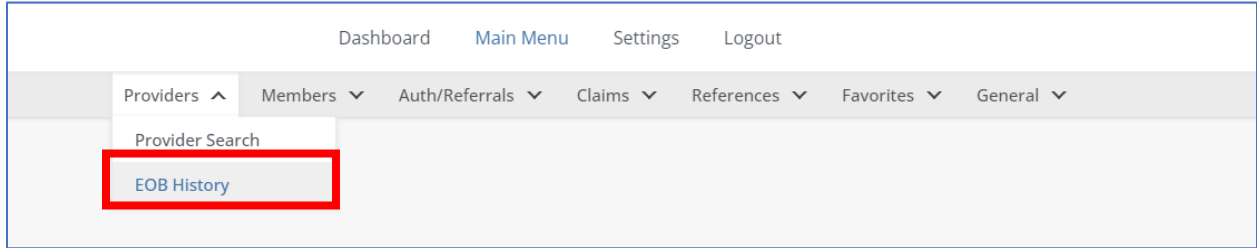
Step 1: Access EZ-NET by navigating to <https://nemsmsso.org> and selecting **PROVIDER PORTAL (EZ-NET)**, then click **Login** on the upper-right hand corner of the page.



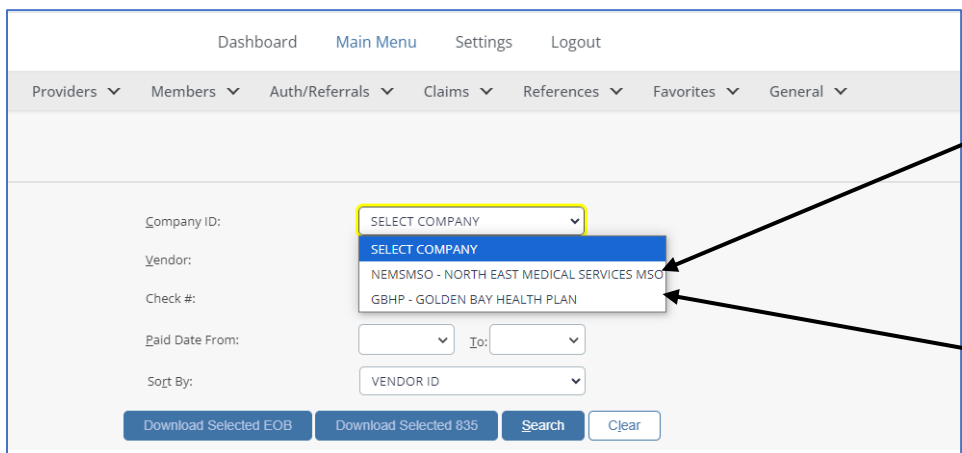
Step 2: Select **Main Menu** once you login to EZ-NET.



Step 3: Select the **Providers** module and choose **EOB History** on the drop-down menu.



Step 4: Select the correct **Company ID**.



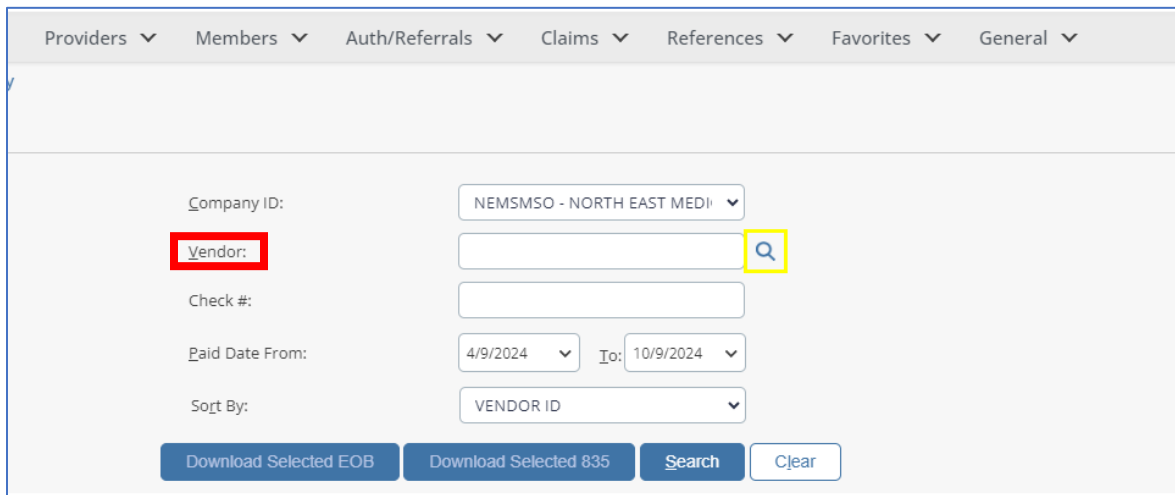
Company ID

NEMSMO should be used for members of the following plans:

- San Francisco Health Plan
- Anthem Blue Cross
- Santa Clara Family Health Plan
- Alignment Health Plan
- PACE

GBHP should be used for members of Health Net & Golden Bay Health Plan.

Step 5: Click on the **magnifying glass** next to **Vendor**.



Step 6: On the **Vendor** window, input the **Vendor ID** and select **Search**.

Vendor Search

No of Records:

Vendor Name:

Vendor ID:

Vendor SSN:

Vendor NPI:

Federal Tax ID:

Zip:

Vendor External ID:

Vendor ID

The Vendor ID is the Federal Tax Identification number or Federal Employer Identification number (FEIN) that your organization used to register for the provider portal.

Vendor ID	Group	Vendor SSN	Vendor NPI	Federal Tax ID	Zip	External ID

Step 7: Double-click the option that matches your **Vendor ID, Group Name and NPI #**.

Vendor Search ×

No of Records: 1

Vendor Name:

Vendor ID:

Vendor SSN:

Vendor NPI:

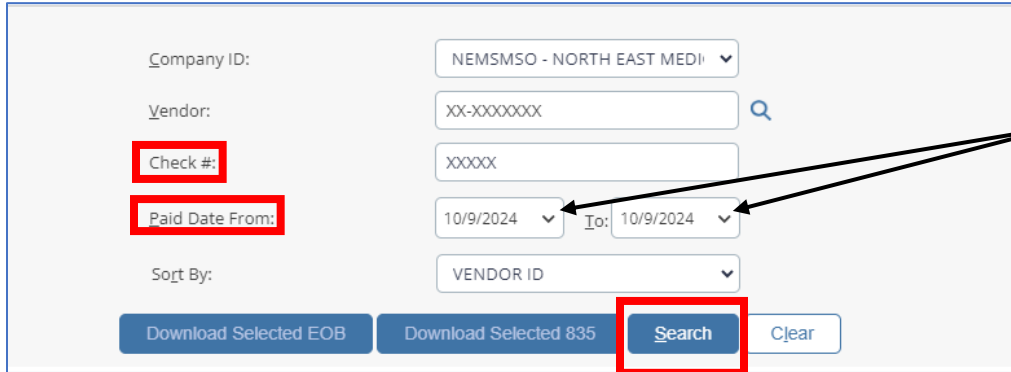
Federal Tax ID:

Zip:

Vendor External ID:

Vendor ID	Group	Vendor SSN	Vendor NPI	Federal Tax ID	Zip	External ID

Step 8: Input the **Check Number**. Change the **Paid Date** to the check's date. Click on **Search** when completed.



Company ID: NEMMSO - NORTH EAST MEDI
 Vendor: XX-XXXXXX
 Check #: XXXX
 Paid Date From: 10/9/2024 To: 10/9/2024
 Sort By: VENDOR ID
 Download Selected EOB Download Selected 835 **Search** Clear



Check # and Check Date is located on the physical check.

Input the same date in both boxes to locate the specific EOB for the check.

Step 9: Click on the **Print Image** icon to view the EOB.

EOB History

Company ID: NEMMSO - NORTH EAST MEDI
 Vendor: [REDACTED]
 Check #: [REDACTED]
 Paid Date From: 1/29/2024 To: 1/29/2024
 Sort By: VENDOR ID
 Download Selected EOB Download Selected 835 Search Clear

SELECT	EOB	835	Company ID	Payee ID	Payee Name	Payee Type	Check Prefix	Check Number	Check Date	Check Clear Date	Check Amount	EFT Trace #	Reference #
<input type="checkbox"/>			[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]